



KUWAIT INSTITUTE FOR SCIENTIFIC RESEARCH

Invention Disclosure Form

This form is used for documenting your invention, providing evidence of your earliest invention date and initiating patent process for any invention that proposes to have developed something unique. The form should be completed by the inventor.

Please use as much space as needed to complete the form fully, keep a copy of the completed form in your own record.

1. Title of the invention: generic and non-confidential containing key elements of the technology (avoid long titles/ specific locations or proper names)

2. Description:

2.1 Brief Description: Describe the core idea, the main purpose, and the novel aspect of your invention in respect to the application area (4 to 5 sentences).

2.2 Detailed Description: include any structures, functions, and steps of processes involved, stressing the fundamental principles of the new idea from applicability point of view and illustrating with sketches and attachments, if needed. Show its relationship with research activities in the field of the technology proposed, specific claims about the technology and its novelty. NO abstract ideas

2.3 The invention solves the following problems.

(USE EXTRA PAGES, AS NEEDED)

2.4 Improvements over any existing method for solving the same problems.

2.5 Possible applications (uses) of the invention.

2.6 Are there any plans for **further development** of the presented invention? If yes, please explain.

2.7 Keywords that description of the invention (not mentioned in the title).

2.8 Is there a **prototype** of the invention? What is the status of the prototype? What is the scale of the prototype? (Lab-scale, pilot-scale.)

3. Disclosure of the invention

3.1 Public Disclosure:

3.1.1. Was this invention disclosed, in part or as whole, in public? (Journals, books, reports, conferences or other non-confidential disclosures)

Yes No

3.1.2. If yes, please list where it was disclosed, the date of disclosure, and publication date (if any).

<i>Past public disclosures</i>	<i>Date of disclosure</i>	<i>remarks</i>

3.1.3 Please list any planned public disclosure expected within the next 6 months:

3.2 Confidential disclosure:

3.3.1 Was this invention discussed with any non-KISR entity or individual in confidence (client, partner, service provider, sponsor, or other)?

Yes No

3.3.2 If yes, list name of entity/individual and date of disclosure.

<i>Name of non-KISR entity/individual</i>	<i>Date of disclosure</i>	<i>remarks</i>

3.3.3 If there is any MOU, MOA, NDA or contract signed with that individual or entity. Please provide a copy of the agreement with this application

4. Relation with KISR research:

4.1 Please describe how this invention is related to KISR activities or strategic plan.

4.2. Is this invention based on a KISR research project or service?

Yes

No

4.2.1. If yes, please provide the following information:

a) Title and code number of project

b) Please indicate the status (stage) of the project or service:

Concept note

Proposal

PRM/SRM

Funding Proposal (KFAS, or any other funder/client)

Ongoing project/ service

Complete project/ service (final report is submitted)

c) Please attach a copy of the latest available report/proposal on the project or service.

4.3 Is the invention related to a **contracted** activity with a client or in research collaboration with another entity(s)?

Yes

No

If yes, please list name of entity(s) and provide a copy of contract/agreement.

5. Previous Known Technologies

5.1 Are there any products available similar to this invention in terms of function and performance? If yes, how is this invention superior to those products?

5.2 List any patents referenced in this invention:

Patent no.	Patent title

6. Inventor(s) information: Please list all individuals who may have conceived or developed elements of the invention, either independently or jointly with others. *(An inventor is a person who contributes to the conception or the mental development of the procedure by which the invention is achieved, to the degree that it may be reduced to practice by one skilled in the art.)* If this Invention Disclosure results in a non-provisional patent application, a patent attorney will determine inventor-ship based on information from the contributors listed on this form. The “Contribution %” for KISR inventors should reflect the relative contribution to the invention by the KISR researchers listed, and should total 100%. If percentages are not filled in, the contributions will be presumed to be equal for all KISR inventors. The first person listed will be the primary contact for the Commercialization Division on matters related to the invention and patenting.

6.1 KISR Lead Inventor (Primary Contact)

Name		KISR ID #	
Job Title		Center/sector	
KISR email		Contribution%	
Citizenship		Passport Number	
Declaration and Assignment	I understand that the KISR Intellectual Property Policy requires that intellectual property created by KISR employees during their employment will be owned by KISR. In accordance with that Policy, I hereby assign to KISR all rights I may have in the invention that is the subject of this Invention Disclosure Form.		
Signature			

(If there more KISR inventors, copy and paste table above)

6.2 Non-KISR inventors

Name			
Employer and job position		Contribution%	
Email		Mobile	

Home address			
Citizenship		Passport Number	
Signature			

(If there more non-KISR inventors, copy and paste table above)

Authorization to Disclose to Commercialization Division

	Name	Sign	Date
Research Center STD			
Research Center ED			

For CD Use

Commercialization staff:

Check applicable option	Action options:	DM Signature	Date	DD Signature	Date
<input type="checkbox"/>	Request prior art search				
<input type="checkbox"/>	Request IP Committee meeting				
<input type="checkbox"/>	File for provisional patent				
<input type="checkbox"/>	File for a non-provisional patent				
<input type="checkbox"/>	File for PCT				
<input type="checkbox"/>	Rejected Invention Disclosure				
<input type="checkbox"/>	Other:				