

KUWAIT INSTITUTE FOR SCIENTIFIC RESEARCH

Invention Disclosure Form

This form is used for documenting your invention, providing evidence of your earliest invention date and initiating patent process for any invention that proposes to have developed something unique. The form should be completed by the inventor. Please use as much space as needed to complete the form fully, keep a copy of the completed form in your own record.

A. Title of the invention: This should be generic and non-confidential.

B. Description:

1. Briefly describe your invention, include any structures, functions, and steps in any of the processes involved, stressing the fundamental principle of the new idea from an engineering standpoint and illustrating with sketches and attachments, if needed. Show its relationship with KISR research activities.

2. The invention solves the following problems or serves the following purposes.

(USE EXTRA PAGES, AS NEEDED)

3. Advantages and improvements over any prior method for solving the same problems.

C. Past public disclosures of the invention: Please list all journal articles, conference papers, posters or other non-confidential disclosures to the public that describe the invention. Also include the date of disclosure, including the date of any internet availability of journal articles or conference papers.

<i>Past public disclosures</i>	<i>Date of disclosure</i>	<i>Others</i>

D. Planned future disclosures of the invention: Please list any presentations or publications describing the invention that are expected to occur within the next six months.

E. Work done under contracts and collaborations with outside parties: Did the invention result from work performed under a contracted activity with a client or in collaboration with another institution?

Yes, No

If yes, describe in full details the contract conditions and attach the related materials.

F. Contributions by non-KISR researchers: Did any non-KISR researchers (such as from a client or another institution) contribute to the invention? Yes No

If yes, is there an MOU or research contract with the non-KISR inventor or his or her employer? Yes No If yes, please provide a copy of the agreement to CD.

G. Similar products: What existing products are closest to the invention in terms of function and performance, and how is the invention superior to those products?

H. Related patents: List any patent applications, printed publications, products or other reference material:

Patent no.	Patent title

I. Inventor(s) information: Please list all individuals who may have conceived or developed elements of the invention, either independently or jointly with others. (An inventor is a person who contributes to the conception or the mental development of the complete procedure by which the invention is achieved, to the degree that it may be reduced to practice by one skilled in the art.) If this Invention Disclosure results in a non-provisional patent application, a patent attorney will determine inventorship based on information from the contributors listed on this form. The “Contribution %” for KISR inventors should reflect the relative contribution to the invention by the KISR researchers listed, and should total 100%. If percentages are not filled in, the contributions will be presumed to be equal for all KISR inventors. The first person listed will be the primary contact for the Commercialization Division on matters related to the invention and patenting.

1. KISR Lead Inventor (Primary Contact)

Name		KISR ID #	
Job Title		Center/sector	
KISR email		Contribution%	
Citizenship			
Declaration and Assignment	I understand that the KISR Intellectual Property Policy requires that intellectual property created by KISR employees during their employment will be owned by KISR. In accordance with that Policy, I hereby assign to KISR all rights I may have in the invention that is the subject of this Invention Disclosure Form.		
Signature			

(Copy and paste additional tables below if there more KISR inventors)

2. Non-KISR inventors

Name	
Employer and job position	
Email	
Home address	
Citizenship	
Signature	

(Copy and paste additional tables below for additional non-KISR inventors)

Authorization to Disclose to Commercialization Division

	Name	Sign	Date
Research Center STD			
Research Center ED			

For CD Use

Check applicable option	Action options:	Signature	Date
	Request prior art search		
	File for provisional patent		
	Request IP Committee meeting		
	Other:		